

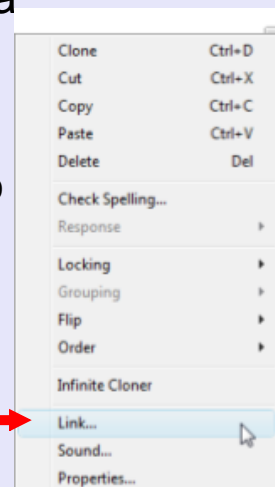
Adding Links



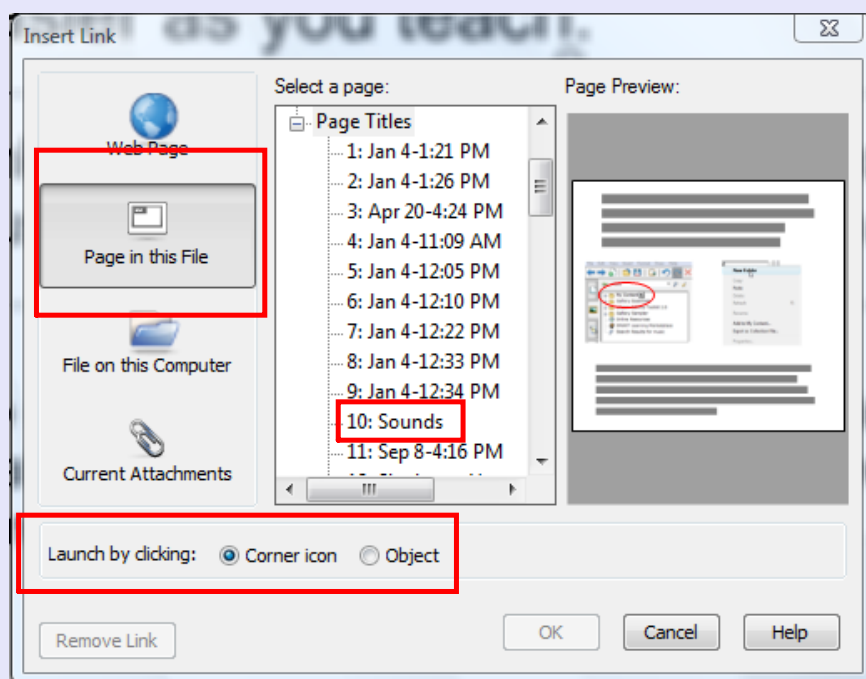
Links can be added to images, text and files. This is an easy way to organize your files to make finding what you want easier as you teach.

Links can be created within the notebook file, to a music file, to a web page or to a video.

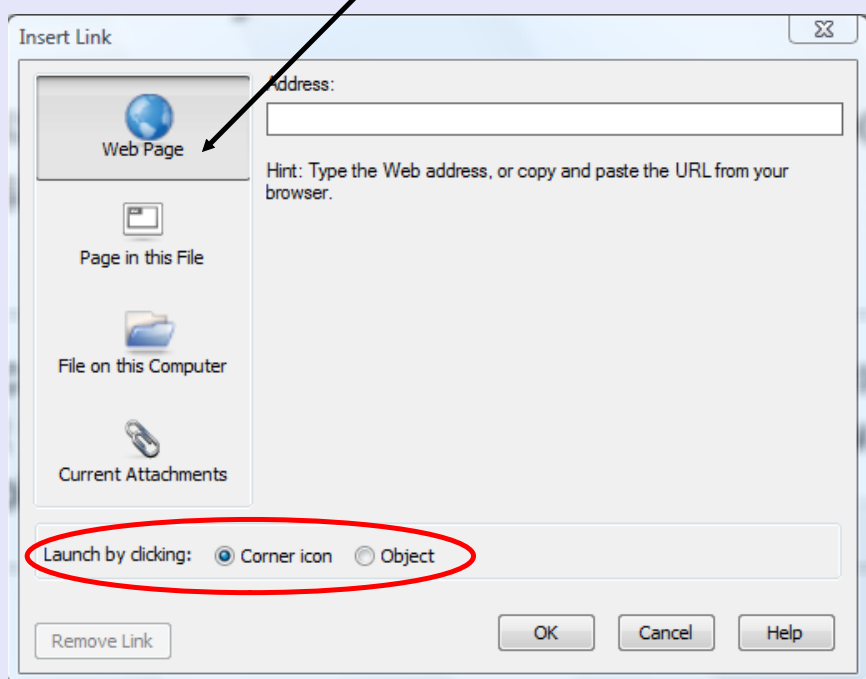
To create a link, begin by clicking on the object that you want to link to. Using the drop down arrow scroll to where it says link.



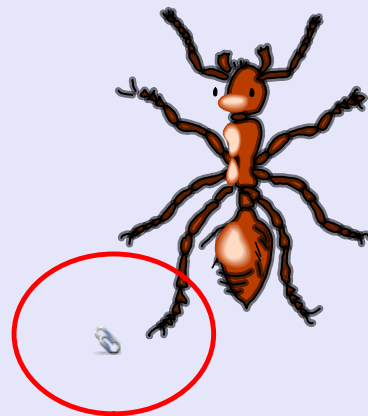
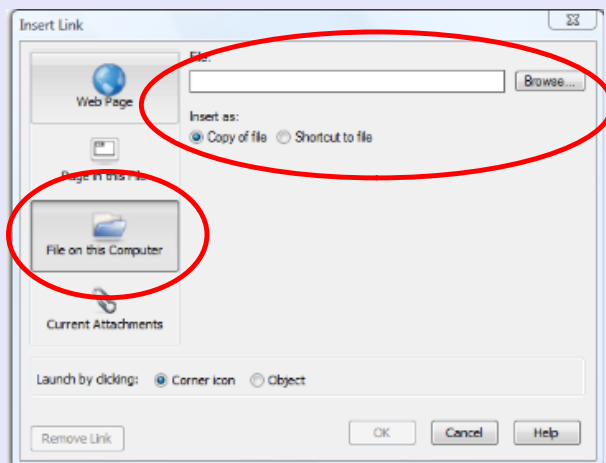
If you want to click to a page within this page, click here and then click on the page that you want to link to. Again, choose where you want the link to be and click OK.



To add a web page, click on the first option, type in the address and then choose whether you want the icon on the corner or the object itself. Click OK when you are finished.

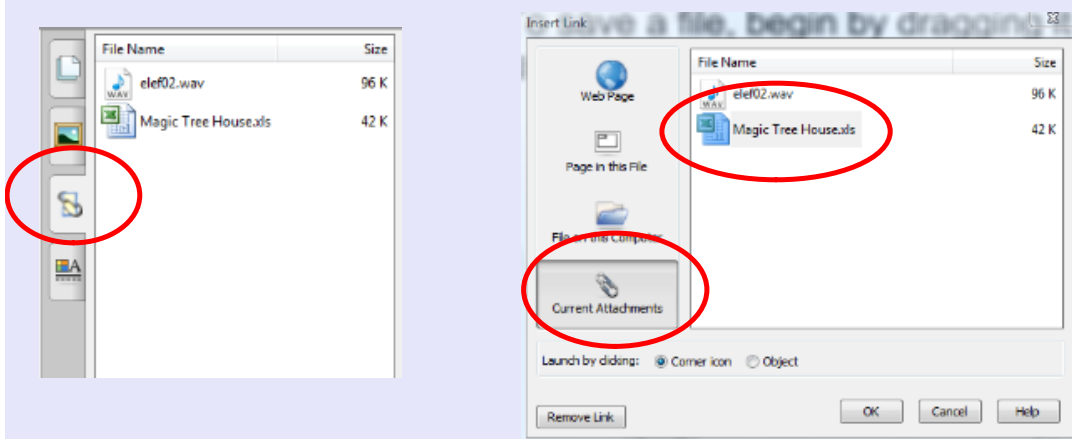


You can link to a file on your computer. This links to a file that you have saved in your C drive. One problem with this may be that if you are using this on a computer where you don't have access to your C drive, you will not be able to open the file. You also have the option of adding a copy of the file or a shortcut to the file.



Adding a link to a file that you have saved in notebook is a great way to share spreadsheets, pdf files, Word documents, etc..

To save a file, begin by dragging it onto the tab with the paperclip.



Choose Current Attachments and scroll to the one that you want to attach! Choose Corner or Object Link and click OK.

Attachments

Magic Tree House.xls